

THE MWALIMU NYERERE MEMORIAL ACADEMY

Tel: +255 024 2250315

Email: mnmaznz@mnma.ac.tz

Website: www.mnma@mnma.ac.tz



ZANZIBAR CAMPUS

P.O.BOX 307,

Zanzibar,

Tanzania.

Our Ref: MNMA/ACAD/ADMISSIONS/19/...

5th March. 2019.

P. O. BOX 307

Dear Sir/Madam,

RE: ADMISSION INTO AN ORDINARY DIPLOMA PROGRAMME

I am pleased to inform you that you have been selected to join The **Mwalimu Nyerere Memorial Academy - Zanzibar** for two years pursuing Diploma course in.....

You are required to report at the Academy on **Tuesday 05th March, 2019** ready for registration. Please note that all 1st year students are required to attend the orientation programme which will commence on Monday, 11th March 2019. Your registration will be subject to the following conditions:

1. That you should pay annual fee of **Tshs. Seven Hundred and Sixty Nine Thousand (769,000/=) only** (accommodation exclusive)*. Fees may be paid **either** in one or two installments at the rate of 60%, equivalent to Tshs. 461,400/= (**payable during the First Semester**) and Tshs. 307,600/= (Second Semester); each installment should be paid within **fourteen days (14 Days)** from the beginning of each Semester. Also you should pay **50,400/=** for medical Insurance (NHIF) contribution at the first semester once a year. Parents/Sponsors/Students are requested to pay the Tuition fee and other contribution through generated **Control Code**.
- 2) That you should present yourself to the Admissions Office for formal registration after paying the required fees. Failure to do so will result in the withdrawal of your admission. Admission can neither be postponed nor deferred to the next academic year.
- 3) That you should produce your **medical checkup** form duly filled by a qualified Government Medical Officer to the Admissions Officer;
- 4) That you should bring your **original certificates** plus two copy of each of your certificate and transcripts (the original certificate will be returned to you after verification). Certificates should include Form 4, 6, and/or Diploma.
- 5) That you will be a full time student and if you are a Government or Public Institution/Organization employee, you will have to produce evidence that your employer has released you and is ready to continue supporting you.

6) That you should submit two stamp size photographs to the Admissions Officer.

Kindly note that candidates who will fail to register within the first week, will be required to pay late registration fee of **Tshs. 5,000/=** per day for a maximum of 7 days.

Failure to register will lead to **automatic cancellation** of your admission; hence you will therefore be required to re-apply.

Accommodation on campus is not guaranteed; hence candidates are not advised to effect payment of the fees of the same in advance. However, when necessary, the office of the Dean of Students shall assist students in securing their off campus accommodation.

Dress Code:

A: Female Students:

- i. **Dresses:** Must be not more than 2” (inches) above the knee, must have sleeves, must not show cleavage, and must not be skintight or transparent.
- ii. **Skirts:** Must be not more than 2” (inches) above the knee. No transparent or see through materials are allowed and must be worn above the hip.
- iii. **Blouses/tops** – Low cut blouses, backless or tops that leave the stomach and chest uncovered are not allowed.
- iv. **Clothing that is provocative** or contains obscene message or a message that is contrary to the vision and mission of MNMA will not be permitted.

B: Male Students:

- i. **Shirts:** Button-up shirts with sleeves must not extend below jacket (if worn).
- ii. Hats, caps, do rags, earrings and other headgear are not allowed.
- iii. **Trousers** – Indecent trousers will not be allowed this includes over sized or low hanging trousers (Sag), Jeans with holes. All trousers must be worn at waist level.
- iv. **Clothing that is provocative** or contains obscene message or a message that is contrary to the mission of MNMA will not be permitted.
- v. **Shorts (short trousers)** of any kind are not allowed at the Academy.

** Attached herewith, please find the expounded “Academy’s Fees Structure for the Academic Year 2018/2019” and other payments for your reference.*

Please quote Account Number properly and then after payment send the original Bank Pay in Slip to the Academy. Make sure that the Bank Pay in Slip bears Student’s **Full Names, Programme and Year of Study.

I am looking forward to your registration and a successful period of study at the Academy.

Sincerely Yours,



Dr. Jason Nkyabonaki

Deputy Principal – Academics Research and Consultation